

OpenGov Frequently Asked Questions

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What is OpenGov?

- A dynamic financial reporting and data visualization tool that is available for the public to use to view trends in revenues and expenditures, and to see how the City spends public funds.
- Data within the reports is refreshed nightly using data from the City's core financial system.

Why is Westminster doing this?

- Westminster pursued this initiative as a best practice in enhancing financial transparency for the public.

What reports are available in OpenGov?

- Revenue and operating expense reports-provide both summary information and access to underlying detailed transactions. Revenue and operating expense reports include comparative budget and actual activity
- Capital improvement program expense reports-provides actual expenses related to the implementation of projects within the City's capital improvement plan. Currently, only actual expenditures are provided due to limitations attributable to the use of continuing budget appropriations at the City.
- Expense Transaction Report-provides detailed transaction information. This report is a stand-alone report, but transaction information is also accessible through the revenue and expense reports.
- Purchasing card (Pcard), employee travel and employee reimbursements-provides transaction information specific to the usage of Pcards, employee travel and employee reimbursements.

How far back does the OpenGov report data go?

- The data in the OpenGov platform captures financial transactions that have occurred since January 2023 and will expand over time. By starting fresh in 2023, this allows the City to adjust processes to ensure informative and easy to understand transaction descriptions are utilized.

What type of information is not provided through the OpenGov Portal?

- Sensitive data associated with worker's compensation, and property/liability insurance claims are not available through the tool. Similarly, employee names are not included in order to protect personal privacy.

What functionality is available to end-users?

- End-users may access various report "Views", report views that are set up by City staff.
- End-users may also customize report views using "Filter" functions.
- End users not able to save reports.
- End users may export report data in Excel and CSV formats.